

# Bracken Ridge State High School



## Year 7 Student Resource Scheme

## Annual Parent Information Letter

Dear Parents/Guardians,

This letter contains important information about the **2024 Student Resource Scheme (SRS)** including how the scheme operates and the annual participation fee.

The Queensland Government supports students' education by providing funding for:

- Instruction, e.g. teachers
- Facilities, e.g. buildings, amenities, furniture
- Administration, e.g. staffing and resources to administer the operations of the school.

Funding does not extend to individual student resources such as textbooks, computer or musical equipment for personal use, and many items used/consumed by the student in the classroom. Supply of these items is the responsibility of parents.

To provide parents with a cost effective alternative to purchasing textbooks and/or resources elsewhere, Bracken Ridge State High School operates a SRS for 2024.

The scheme ensures that students have the resources required for them to engage with the curriculum for their education, and saves parents time and money in sourcing the prescribed materials elsewhere. Savings are gained through the school's bulk purchasing practices and hiring arrangements. The scheme is not used to raise funds for other purposes, and revenue collected through the scheme is applied only to the resources and operation of the scheme.

The scheme's operation, resource inclusions and participation fees were approved by the school's P&C Association at the meeting held on 25/10/2023.

### SRS Participation

The objective of the scheme is to provide a convenient and cost-effective way for students to access the educational resources necessary to enhance their learning experience at school. The Department encourages parents to participate in the scheme. Participation in the SRS is optional, and no obligation is placed on a parent to participate. Participation is for the duration of your child's enrolment at the school.

*Student is new to the school.....*

Parents are required to complete and return the SRS Participation Agreement Form when joining the scheme for the first time. If no participation form is received by **22/01/2024**, the school will take the view that the parent has chosen to opt out of the SRS. The parent is then required to provide the educational resources listed in the SRS for their child by the start of the school year. A parent can opt in or out of the scheme in subsequent years by completing another Participation Agreement Form.

*Continuing student of the school.....*

A parent's participation or non-participation in the scheme will continue as per their previously completed Participation Agreement Form. A parent can opt in or out of the scheme in subsequent years by completing another Participation Agreement Form.

If a parent has opted out of the scheme the parent is required to provide the educational resources listed in the SRS for their child by the start of the school year.

### Resource Inclusions

All resources included in the SRS are detailed in the attached [SRS Resource list](#). This list is also available on the school's website. This is a comprehensive list of all resources included in the scheme and their associated costs.

Parents must inform the school if items on the list of resources are not received by their child when resources are distributed.

### Type of Resources provided

Generally, the three types of resources that could be included are:

- **Owned** – these items are retained by the student and used as required (e.g. stationery, exercise books, student diary).
- **Used** – these items are used/consumed in class by the student (e.g. industry technology/cooking/art supplies).
  - work/items produced from these resources will remain the property of the student.
- **Hired** – these items are hired to the student for their personal use for a specific period of time (e.g. textbooks, musical instruments, laptops).
  - Hired items must be returned to the school in good condition at the end of the hire period or if the student leaves the school.
  - A repair or replacement cost may be charged to the parent for any hired items that are damaged or not returned.

### Costing Methodology

The schools SRS fee is calculated based on:

1. A flat fee for all students in the school, OR
2. A flat fee for a cohort group of students (e.g. a year level), OR
3. A fee determined by the subjects selected by the individual student.

Please refer to the [SRS Resource list](#) for the associated costings.

### The Textbook and Resource Allowance

The Department of Education provides a Textbook and Resource Allowance (TRA) to assist parents with the cost of textbooks and other education resources for eligible Years 7 to 12 students. For those students who are eligible to receive the TRA, the TRA will be applied to reduce the cost of participation in the SRS. Information on the TRA can be found on the department's website (<https://education.qld.gov.au/about-us/budgets-funding-grants/grants/parents-and-students/textbook-resource-allowance>).

Year level	TRA Rate
Years 7 to 10	<b>\$146.00</b>
Years 11 to 12	<b>\$317.00</b>

### The SRS Participation Fee

The SRS fee payable for the year is available in the attached information and published on the schools website.

This also includes the TRA component which has been deducted to reduce the SRS fee payable.

\* If the cost of the SRS is equal to the TRA rate, no SRS Fee is payable.

### Sport Fee

The annual SPORT FEE covers costs involved in the participation in school sport programs. This (P&C approved) fee has replaced numerous individual payments. The annual fee will include: Year 7 – 11 Interschool Sport transport by bus, referees and venues; Year 7-12 all school, regional and district sporting carnivals including transport by bus, venues and Bramble Bay and Metropolitan North School Sport affiliation fees. Also included in these fees is equipment use as well as supervised sporting activities at external venues. Due to the disproportionate expense of some specialist recreational sporting options, such as ice skating, swimming and Revolution, the Fee will not cover participation in these specialist options. The vast majority of recreational sport options, however, will be covered. Also, on occasions where very small numbers of students are travelling to an event making bus hire uneconomical, private transport will still be required.

## Voluntary Financial Contribution

A voluntary financial contribution is not part of a student resource scheme that might operate in the school, and is not included within the charging framework of a student resource scheme. This contribution is for the P&C Association to assist with various projects in conjunction with the school.

Parents/carers are encouraged to participate by forwarding their contribution along with the Student Resource Scheme Fee payment. Your assistance is appreciated.

Each State school is resourced by the State Government through grant funding to provide a core educational service to students. Voluntary financial contributions are used by schools to provide an enhanced educational service and to enhance resources available for student learning, recreation and comfort.

### Operating Statement

1. The costs of providing instruction, administration and facilities for the education of students at the school are met by the State Government for students enrolled at the school who are Australian citizens or Permanent residents, or the children of Australian citizens or permanent residents.
2. The school is resourced by the State Government through school grants to provide a core educational service.
3. Section 56 of the Education (General Provisions) Act 2006 provides that the Principal may ask the parents of a student of the school to make a voluntary financial contribution to supplement government funding for instruction, administration and facilities for the education of the student at the school. If the student is an adult, the principal may ask the student to make a voluntary financial contribution.
4. Voluntary financial contributions are used by the school to provide an enhanced educational service and to enhance resources available for student learning, recreation and comfort.
5. A voluntary financial contribution is not a fee. Debt recovery action will not be undertaken by the school for non-payment of all or part of a request for a voluntary financial contribution.
6. A voluntary financial contribution is separate from a Student Resource Scheme that might operate in the school.
7. While the request to parents may indicate a nominated amount, the financial contribution to the school is voluntary, and there is no obligation on a parent to make all or part of the contribution.
8. To enable an informed decision to be made by the parent, the request for a voluntary contribution should indicate how the funds will be used by the school.
9. The school and the parents share decision-making and responsibility for the operation of the voluntary financial contribution funds. The amount of the requested contribution and the operation of the voluntary contributions are endorsed by the Parents and Citizens' Association annually.
10. The voluntary financial contribution is not to be a deterrent for a student enrolling at the school, participating in extra-curricular activities or undertaking a particular subject.
11. Where a parent decides not to make a voluntary financial contribution, instruction, administration and facilities for the education of the student at the school will continue to be provided by the school, and the student will suffer no educational detriment by way of school action as a result of the decision.

For any payment by cash, cheque or credit/debit card, a receipt will be issued.

## Chaplaincy Donation

This donation is tax deductible and parents/carers are encouraged to participate by forwarding their donation with the Student Resource Scheme Fee. The Chaplaincy service supports students, staff and families on many issues and is funded by local churches and donations.

## Financial Hardship

Parents experiencing financial hardship who are currently participating or wish to participate in the SRS should contact the school to discuss available options in confidence.

## Payment Arrangement

Several payment options including a single payment for the full year's fee or term instalments are available. An instalment plan can also be negotiated with the school.

Any unpaid invoices, will be managed according to the department's Debt Management Procedure and may result in the student being excluded from the scheme and/or from participating in non-curricular activities until payment is made (<https://ppr.qed.qld.gov.au/pp/debt-management-procedure>).

## Payment Method

SRS payments can be made by QParent/BPOINT, BPAY, EFTPOS (Credit/Debit Card), Cheque, Cash, Centrepay.

- Payment may be made through the QParents portal using a credit card. Payment will be directed from the QParents portal to BPOINT where relevant outstanding invoice information may be selected.
- When paying by BPOINT, please use the Customer Reference Number (CRN) and invoice number printed on the invoice received from the school. If unsure of the CRN, please contact the school.
- Centrepay Deductions are available to pay the SRS fees. Use Centrepay to make regular deductions from your Centrelink payment. Centrepay is a voluntary and easy payment option available to Centrelink customers. Go to [humanservices.gov.au/centrepay](https://humanservices.gov.au/centrepay) for more information on how to set up your Centrepay deductions.

## Contact Us

For all queries, please contact the school.

(07) 3869 7222

[admin@brackenridgeshs.eq.edu.au](mailto:admin@brackenridgeshs.eq.edu.au)

***Please complete the SRS Fee Payment Arrangement Form and return to the school administration office by 22/01/2024.***

# Bracken Ridge State High School

## SRS Fee Payment Arrangement Form



### Section 1: Student Details

<b>Student Name</b>	
<b>Student ID</b>	
<b>Year Level</b>	

### Section 2: SRS Category

SRS Category – Year 7 2024	SRS Fee Payable	Option Selected
2024 Student Resource Scheme <i>Subject Fees &amp; Curriculum Charges Additional</i>	<b>\$230.00</b>	<input type="checkbox"/>
Sport Fee (Compulsory - as approved by P & C)	<b>\$70.00</b>	<input checked="" type="checkbox"/>
<b>Student Laptop Scheme (2024 – 2026) as per signed agreement</b>		
First payment (Due on enrolment)	<b>\$320.00*</b>	<input type="checkbox"/>
Second payment (Due 10/11/2024)	<b>\$315.00*</b>	<input type="checkbox"/>
Final payment (Due 8/11/2025)	<b>\$315.00*</b>	<input type="checkbox"/>
<b>Additional Subject Fees – Year 7 2024</b>		
Food and Fibre	<b>\$50.00</b>	<input type="checkbox"/>
Materials & Technologies Specialisations	<b>\$50.00</b>	<input type="checkbox"/>
Mathematics – Education Perfect Program	<b>\$26.00</b>	<input type="checkbox"/>
Science – Stile Program	<b>\$19.00</b>	<input type="checkbox"/>
<b>Additional Curriculum Charges – Year 7 2024</b>		
Camp	<b>\$260.00*</b>	<input type="checkbox"/>
Drama – In-School Performance	<b>\$10.00</b>	<input type="checkbox"/>
Geography – Excursion	<b>\$15.00*</b>	<input type="checkbox"/>
Japanese – Incursion	<b>\$10.00</b>	<input type="checkbox"/>
<b>Non-Compulsory Fees – 2024</b>		
Instrumental Music – Ensemble Fee (Concert Band/Stage Band)	<b>\$60.00</b>	<input type="checkbox"/>
Instrumental Music – Hire Fee • Excluding large school-based instruments OR • Large school-based instruments (percussion)	<b>\$50.00</b> <b>\$15.00</b>	<input type="checkbox"/>
2024 Zenith Yearbook <i>Pre-ordered and payment to be finalised by Term 3</i>	<b>\$30.00*</b>	<input type="checkbox"/>
Voluntary Financial Contribution (P & C Contribution) <i>Optional – with thanks</i>	<b>\$40.00</b> <b>Per family</b>	<input type="checkbox"/>
Chaplaincy Donation (Tax deductible) <i>Optional</i>	<b>\$25.00</b>	<input type="checkbox"/>
<b>*Approximate cost</b>		

### Section 3: Payment Arrangement

Please select the preferred payment options:

Payment options	Instalments	Amounts	Option Selected
1. A single payment for the full year's fee <i>Due by the end of Term 1</i>	Instalment 1:	\$	<input type="checkbox"/>
2. Term instalments (paid over the first 3 terms)	Instalment 1:	\$	<input type="checkbox"/>
	Instalment 2:	\$	
	Instalment 3:	\$	
3. An instalment plan as negotiated with the school <i>Instalment plans must be paid off in 10 fortnights from start of payment</i>		\$	<input type="checkbox"/>

### Section 4: Return of the Participation Form

Parents are reminded to complete and return the SRS Participation Agreement Form when joining the scheme for the first time or opting in/out during the student's enrolment.

Have you completed and returned the SRS Participation Agreement Form?      Yes       No

***Please note if you choose to opt out of the SRS, you are still required to complete and return the Participation Agreement Form.***

### Section 5: Parent Signature

Parent Name	
Parent Signature	
Date	



## STUDENT RESOURCE SCHEME INCLUSION COHORT FLAT FEE – YEAR 7 2024

In the table below is a detailed list of textbooks needed with approximate retail prices which has been itemised along with the cost of resources, equipment used for each individual subject.

GENERAL ITEMS	RESOURCE	TYPE	COST
School Diary		Owned	\$19.00*
ID Cards		Owned	\$5.50
Printing Credit		Owned	\$10.00
Computer Contribution Web Access Downloads		Hired	\$30.00

SUBJECT	RESOURCE	TYPE	COST
<b>DIGITAL TECHNOLOGY</b>			
	Resource, Equipment Cost^ <i>(Please see over page)</i>	Hired	\$100.00
<b>DRAMA</b>			
	Resource, Equipment Cost^ <i>(Please see over page)</i>	Used	\$10.00
	"Dramawise"	Hired	\$30.00
	Multiple scripts	Hired	\$20.00
	The Stones Script	Hired	\$15.00
	Burnt script - class set	Hired	\$5.00
<b>ENGLISH</b>			
	Resource, Equipment Cost^ <i>(Please see over page)</i>	Used	\$15.00
	"Nelson Queensland English 1"/ "Speak well, of course you can"	Hired	\$39.95
	"English Interactions 1"/"English Elements 1"	Hired	\$34.95
	<b>Film Novel (minimum of 1) – (Teacher's choice)</b>		
	Various Texts	Hired	\$15.00 - \$30.00*
	<b>Poetry text – choice from (Teacher's choice)</b>	Hired	\$25.00
	"Enjoying Poetry"	Hired	
	"Fun with Poetry"	Hired	
	"Spaceways"	Hired	
	<b>Biography</b>		
	Film/ Documentaries	Hired	\$60.00
	Video Camera	Hired	\$200.00
<b>FOOD AND FIBRE</b>			
	Resource, Equipment Cost^ <i>(Please see over page)</i>	Used	\$100.00
<b>HEALTH AND PHYSICAL EDUCATION</b>			
	Resource, Equipment Cost^ <i>(Please see over page)</i>	Used	\$45.00
<b>HUMANITIES &amp; SOCIAL SCIENCE</b>			
	Resource, Equipment Cost^ <i>(Please see over page)</i>	Used	\$45.00
	"Jacaranda Atlas"	Hired	\$47.95
	"SOSE Alive"	Used	\$45.00
	"Pearson Geography S.B."	Hired	\$74.45
	"Pearson Geography A. B."	Hired	\$17.95
	Assorted DVDs	Used	\$200.00
<b>INDUSTRIAL TECHNOLOGY &amp; DESIGN</b>			
	Resource, PPR Safety Equipment Cost^ <i>(Please see over page)</i>	Used	\$200.00
<b>JAPANESE</b>			
	Resource, Equipment Cost^ <i>(Please see over page)</i>	Used	\$40.00
	Assorted Cultural Resources	Used	\$100.00
<b>MATHEMATICS</b>			
	Resource, Equipment Cost^ <i>(Please see over page)</i>	Used	\$15.00
	"My Maths 7 Australian Curriculum Queensland"	Hired	\$50.00
<b>SCIENCE</b>			
	Resource, Equipment^ <i>(Please see over page)</i>	Used	\$30.00
	"Pearson Science AC – Student Book"	Hired	\$59.95

\*Approximate cost

**^ Resource, Equipment Cost**

The types of items included in the "Resource, Equipment Cost" is equipment and materials, including consumables, provided for student use: -

- Additional text material
- Photocopying including class handouts
- Software, Internet access, videos
- **Science:** Experiment resources, specimens, organs for dissections, chemicals, glassware, microscopes & accompanying equipment etc.
- **Industrial Technology & Design:** Consumable & non-consumable materials
- **Textiles & Food Studies:** Sewing machines, fabric, patterns, needles, threads etc. Access to Kitchen appliances, utensils, ingredients, recipe books etc. Demonstrations and cooking.
- **Japanese:** Cultural activities, calligraphy paper, brush & ink, origami paper