

Student Resource Scheme - Participation Agreement Form

The Student Resource Scheme

The Student Resource Scheme (SRS) is a user-charging scheme operated by schools to provide parents with a mechanism to access individual student resources that are not funded by the government.

Government funding for schools does not extend to individual student resources and equipment for their personal use or consumption. Supply of these items, such as textbooks and personal laptops/iPads, is the responsibility of the parent.

The objective of the scheme is to provide parents a convenient and cost-effective alternative to individual supply of resources for their students. Participation in the SRS is optional, and no obligation is placed on a parent to participate.

Terms and conditions for participating in the scheme are provided on the reverse side of the form. Information is also provided on the Textbook and Resource Allowance (TRA) where applicable.

This Participation Agreement Form applies for the duration of a student's enrolment at the school, however parents who are participating in the scheme can choose to opt out from the SRS in future years by completing a new Participation Agreement Form. Any new Participation Agreement Form submitted annually and received by the school will supersede the previous form lodged.

Parents pay the annual participation fee in accordance with the selected payment arrangement. If a student joins the school mid-year, a pro-rata participation fee may apply.

Parents not participating in the scheme must provide their student with all items that would otherwise be provided by the scheme as detailed in the information provided by the school. Parents can choose to join the SRS in future years by completing a new Participation Agreement Form.

To assist schools in managing and administering the scheme, parents are requested to complete the Participation section of this form and return it to the school.

If parents have not completed and returned the form before the due date indicated by the school in the SRS Annual Parent Information documents, the school will take the view that the parent does not wish to participate.

For further information please see the 'parents and carers' site for general information on [School fees and charges](#).

Payment

On agreeing to participate in the SRS, a parent agrees to pay the participation fee as advised and invoiced by the school. For families experiencing financial hardship, please contact the school as soon as possible to discuss options available.

Participation

- ☐ **YES** I wish to participate in the Student Resource Scheme. I have read and understand the Terms and Conditions of the scheme (see reverse) and agree to abide by them and to pay the annual participation fee in accordance with the selected payment arrangement. I understand that I can opt out of participation in the SRS in any year by completing a new Participation Agreement Form.
- ☐ **NO** I have read the terms and conditions and I do not wish to participate in the Student Resource Scheme. I understand I must provide my child with all items and resources that would otherwise be provided by the SRS as detailed in the information provided by the school. I understand that I can choose to join the SRS in future years by completing a new Participation Agreement Form.

School Name	Bracken Ridge State High School
Form Return Date	
Student Name	
Year Level	
Parent Name	
Parent Signature	
Date	

Privacy Statement

The Department of Education collects the information you complete on the Participation Agreement Form in order to administer the Student Resource Scheme (SRS). The information will only be accessed by school employees administering the SRS. However, if required, some of this information may be shared with departmental employees for the purpose of debt recovery. Your information will not be given to any other person or agency unless you have given permission or the Department of Education is authorised or required by law to make the disclosure.



Terms and Conditions

Definition

1. Reference to a “parent” is in accordance with the definition in the *Education (General Provisions) Act 2006* and refers equally to an independent student.

Purpose of the SRS

2. In accordance with the Act, the cost of providing instruction, administration and facilities for the education of students enrolled at state schools who are Australian citizens or permanent residents, or children of Australian citizens or permanent residents, is met by the State.
3. Parents are directly responsible for providing textbooks and other personal resources for their children while attending school.
4. The SRS enables a parent to enter into an agreement with the school to provide the resources required for their child to engage with the curriculum for a specified annual participation fee.

Participation in the SRS

5. Participation in the SRS is optional and parents are under no obligation to participate.
6. The school will provide parents with a list of resources supplied by the SRS to enable parents to assess the cost effectiveness of participation.
7. Parents indicate whether or not they wish to participate in the SRS by completing this Participation Agreement Form.
8. Parents must complete and sign the Participation Agreement Form and return it to the school by the advertised date.
9. This agreement is for the duration of the student’s enrolment at the school, unless a new Participation Agreement Form is completed.
10. Parents are given the option annually to choose whether to participate in the SRS or not by completing this form.
11. Where a parent signs up to participate in the SRS they are agreeing to pay the annual participation fee for the items provided by the SRS.
12. Payment of the participation fee implies acceptance of the SRS including the Terms and Conditions irrespective of whether or not the signed form has been returned.
13. Where a student starts at the school during the school year, the parent may be entitled to pay a pro-rata participation fee to participate based on a 40-week school year.
14. Where a participation fee has been paid and a student leaves the school during the year, the school must determine if the parent is eligible for a pro-rata refund. This will also take into account any pro-rata of the Textbook and Resource Allowance (TRA) (see Additional Information regarding TRA eligibility) and any outstanding SRS debts (including any debts from damaged or non-returned items). Where the cost of outstanding debts is higher than the calculated refund, the parent is liable to pay this balance of funds.

Non-Participation in the SRS

15. Parents who choose not to participate in the SRS are responsible for providing their student with all items that would otherwise be provided by the SRS to enable their student to engage with the curriculum.
16. The school will provide non-participating parents with a list of resources the parents are required to supply for their child.
17. All items included in the SRS must be able to be independently sourced, purchased and supplied by parents who choose not to participate in the SRS.
18. As the SRS operates for the benefit of participating parents and is funded from participation fees, SRS resources will not be issued to students whose parents choose not to participate in the SRS.

The Resources

19. SRS funds received by the school will only be expended on student resources outlined in the school’s SRS and will not be expended on other items or used to raise funds for other purposes.
20. In return for payment of the participation fee, the SRS will provide the participating student with the entire package of resources for the specified participation fee. It is not available in parts unless specifically provided for by the school in the fee structure.
21. The resources, as determined and advised by the school may be:
 - retained by the student and used at their discretion; or

- used/consumed by the student in the classroom; or
- hired to the student for their personal use for a specified period of time.

22. All SRS resources hired to a student for their temporary use remain the property of the school. The resources must be returned by the agreed date or if the student leaves the school.
23. Parents are responsible for ensuring that any hired SRS resources provided for their child’s temporary use are kept in good condition.
24. The school administration office must be notified immediately of the loss or damage to any hired item.
25. Where a hired item is lost, not returned, or damaged, parents will be responsible for payment to the school of the value of the item or its repair.
26. The replacement cost of any resource may be up to the maximum value (subject to depreciation where appropriate) of the acquisition cost to the school.
27. Parents may be responsible for supplying their child with other resources not specified in the SRS as advised by the school.

Payment Arrangements

28. Payment of the participation fee may be made in whole, as per a nominated payment plan, or for another amount as approved by a Principal.
29. Payment of the participation fee must be made as per the payment methods nominated by the school.
30. Any concessions relating to the participation fee will be at the discretion of the Principal.

Debt Management

31. Payment of the participation fee is a requirement for continued participation in the SRS.
Non-payment of the participation fee by designated payment date(s) may result in debt recovery action in accordance with the Department’s Debt Management Procedure <https://ppr.qed.qld.gov.au/pp/debt-management-procedure>

Parents’ Experiencing Financial Hardship

32. Parents experiencing financial hardship who are currently participating in or wish to participate in the SRS should contact the school to discuss options.
33. Principals may vary payment options, negotiate alternative arrangements and/or waive all or part of the participation fee for parents experiencing financial hardship.
34. The onus of proof of financial hardship is on the parent.
35. The school may require annual proof of continuing financial hardship.
36. All discussions will be held in the strictest confidence.

Additional Information

Textbook and Resource Allowance (TRA)

- The Queensland Government provides financial assistance to parents of students in Years 7 to 12, to offset the costs of textbooks and other resources. Assistance is provided in the form of a TRA which is paid through the school. Refer to the department’s website for current TRA rates <https://education.qld.gov.au/about-us/budgets-funding-grants/grants/parents-and-students/textbook-resource-allowance>.
- The TRA is used to offset the fees associated with participation in the SRS.
- Parents not participating in the SRS will receive the TRA as either a credit to the student’s account or as a direct payment from the school.
- Parents not participating in the SRS should contact the school directly if they do not automatically receive the payment.

Bracken Ridge State High School

Year 9 Student Resource Scheme

Annual Parent Information Letter



Dear Parents/Guardians,

This letter contains important information about the **2026 Student Resource Scheme (SRS)** including how the scheme operates and the annual participation fee.

The Queensland Government supports students' education by providing funding for:

- Instruction, e.g. teachers
- Facilities, e.g. buildings, amenities, furniture
- Administration, e.g. staffing and resources to administer the operations of the school.

Funding does not extend to individual student resources such as textbooks, equipment for personal use, and items used/consumed by the student in the classroom. Supply of these items is the responsibility of parents.

To provide parents with a cost-effective alternative to purchasing textbooks and/or resources elsewhere, Bracken Ridge State High School operates an SRS for 2026.

The scheme ensures that students have the resources required for them to engage with the curriculum for their education, and saves parents time and money in sourcing the prescribed materials elsewhere. Savings are gained through the school's bulk purchasing practices and hiring arrangements. The scheme is not used to raise funds for other purposes, and revenue collected through the scheme is applied only to the resources and operation of the scheme. The financial impact on parents and whether the school can absorb any of the cost has been considered before determining the SRS fee.

The scheme's operation, resource inclusions and participation fees were approved by the school's P&C Association at the meeting held on 20/08/2025.

SRS Participation

The objective of the scheme is to provide a convenient and cost-effective way for students to access the educational resources necessary to enhance their learning experience at school. The Department encourages parents to participate in the scheme. Participation in the SRS is optional, and no obligation is placed on a parent to participate. Participation is for the duration of your child's enrolment at the school.

Student is new to the school....

Parents are required to complete and return the SRS Participation Agreement Form when joining the scheme for the first time. If no participation form is received by **27/01/2026**, the school will take the view that the parent has chosen to opt out of the SRS. The parent is then required to provide the educational resources listed in the SRS for their child by the start of the school year. A parent can opt in or out of the scheme in subsequent years by completing another Participation Agreement Form.

Continuing student of the school....

A parent's participation or non-participation in the scheme will continue as per their previously completed Participation Agreement Form. A parent can opt in or out of the scheme in subsequent years by completing another Participation Agreement Form.

If a parent has opted out of the scheme the parent is required to provide the educational resources listed in the SRS for their child by the start of the school year.

For more detailed information about the SRS can be found on the Department's website:

(<https://ppr.qed.qld.gov.au/pp/student-resource-scheme-srs-procedure>).

For general information on school fees and charges please see the 'parents and carers' site on [School fees and charges](#).

Resource Inclusions

All resources included in the SRS are detailed in the attached **SRS Resource list**. This list is also available on the school's website. This is a comprehensive list of all resources included in the scheme and their associated costs.

Parents must inform the school if items on the list of resources are not received by their child when resources are distributed.



Type of Resources provided

Generally, the three types of resources that could be included are:

- **Owned** – these items are retained by the student and used as required (e.g. stationery, exercise books, student diary).
- **Used** – these items are used/consumed in class by the student (e.g. industry technology/cooking/art supplies).
 - work/items produced from these resources will remain the property of the student.
- **Hired** – these items are hired to the student for their personal use for a specific period of time (e.g. textbooks, musical instruments, laptops).
 - Hired items must be returned to the school in good condition at the end of the hire period or if the student leaves the school.
 - A repair or replacement cost may be charged to the parent for any hired items that are damaged or not returned.

Costing Methodology

The schools SRS fee is calculated based on:

1. A flat fee for all students in the school, OR
2. A flat fee for a cohort group of students (e.g. a year level), OR
3. A general fee for all students or a cohort group plus additional fees for individual subject inclusions.

Please refer to the **SRS Resource list** for the associated costings.

The Textbook and Resource Allowance

The Department of Education provides a Textbook and Resource Allowance (TRA) to assist parents with the cost of textbooks and other education resources for eligible Years 7 to 12 students. For those students who are eligible to receive the TRA, the TRA will be applied to reduce the cost of participation in the SRS. Information on the TRA can be found on the department's website (<https://education.qld.gov.au/about-us/budgets-funding-grants/grants/parents-and-students/textbook-resource-allowance>).

Year level	TRA Rate
Years 7 to 10	\$164 (2026 rate)
Years 11 to 12	\$357 (2026 rate)

The SRS Participation Fee

The SRS fee payable for the year is available in the attached information and published on the school's website. This also includes the TRA component which has been deducted to reduce the SRS fee payable.

* If the cost of the SRS is equal to the TRA rate, no SRS Fee is payable.

Cost of SRS	TRA	SRS Fee Due
\$434.00	- \$164.00	= \$270.00

Sport Fee

The SPORT FEE covers costs involved in the participation in school sport programs. This (P&C approved) fee has replaced numerous individual payments. The Summer/Winter/Recreation fee will include: Year 7 – 11 Interschool Sport transport by bus, referees and venues; Year 7-12 all school, regional and district sporting carnivals including transport by bus, venues and Bramble Bay and Metropolitan North School Sport affiliation fees. Also included in these fees is equipment use as well as supervised sporting activities at external venues. Due to the disproportionate expense of some specialist recreational sporting options, such as ice skating, swimming and Revolution, the Fee will not cover participation in these specialist options. The vast majority of recreational sport options, however, will be covered. Also, on occasions where very small numbers of students are travelling to an event making bus hire uneconomical, private transport will still be required.

Voluntary Financial Contribution

A voluntary financial contribution is not part of a student resource scheme that might operate in the school, and is not included within the charging framework of a student resource scheme. This contribution is for the P&C Association to assist with various projects in conjunction with the school.

Parents/carers are encouraged to participate by forwarding their contribution along with the Student Resource Scheme Fee payment. Your assistance is appreciated.

Each State school is resourced by the State Government through grant funding to provide a core educational service to students. Voluntary financial contributions are used by schools to provide an enhanced educational service and to enhance resources available for student learning, recreation and comfort.

Operating Statement

1. The costs of providing instruction, administration and facilities for the education of students at the school are met by the State Government for students enrolled at the school who are Australian citizens or Permanent residents, or the children of Australian citizens or permanent residents.
2. The school is resourced by the State Government through school grants to provide a core educational service.
3. Section 56 of the Education (General Provisions) Act 2006 provides that the Principal may ask the parents of a student of the school to make a voluntary financial contribution to supplement government funding for instruction, administration and facilities for the education of the student at the school. If the student is an adult, the principal may ask the student to make a voluntary financial contribution.
4. Voluntary financial contributions are used by the school to provide an enhanced educational service and to enhance resources available for student learning, recreation and comfort.
5. A voluntary financial contribution is not a fee. Debt recovery action will not be undertaken by the school for non-payment of all or part of a request for a voluntary financial contribution.
6. A voluntary financial contribution is separate from a Student Resource Scheme that might operate in the school.
7. While the request to parents may indicate a nominated amount, the financial contribution to the school is voluntary, and there is no obligation on a parent to make all or part of the contribution.
8. To enable an informed decision to be made by the parent, the request for a voluntary contribution should indicate how the funds will be used by the school.
9. The school and the parents share decision-making and responsibility for the operation of the voluntary financial contribution funds. The amount of the requested contribution and the operation of the voluntary contributions are endorsed by the Parents and Citizens' Association annually.
10. The voluntary financial contribution is not to be a deterrent for a student enrolling at the school, participating in extra-curricular activities or undertaking a particular subject.
11. Where a parent decides not to make a voluntary financial contribution, instruction, administration and facilities for the education of the student at the school will continue to be provided by the school, and the student will suffer no educational detriment by way of school action as a result of the decision.

For any payment by cash, cheque or credit/debit card, a receipt will be issued.

Chaplaincy Donation

This donation is tax deductible and parents/carers are encouraged to participate by forwarding their donation with the Student Resource Scheme Fee. The Chaplaincy service supports students, staff and families on many issues and is funded by local churches and donations.

Financial Hardship

Parents experiencing financial hardship who are currently participating or wish to participate in the SRS should contact the school to discuss available options in confidence.

Payment Arrangement

Several payment options including a single payment for the full year's fee or term instalments are available. An instalment plan can also be negotiated with the school. All instalment plans must be approved by the school's Business Manager.

Any unpaid invoices will be managed according to the department's Debt Management Procedure. Only as a last resort, a Principal may use discretion to exclude a student from optional, non-curricular activities where a parent has an outstanding debt with the school. (<https://ppr.qed.qld.gov.au/pp/debt-management-procedure>).

Payment Method

SRS payments can be made by QParent/BPOINT, BPAY, EFTPOS (Credit/Debit Card), Cheque, Cash, Centrepay.

- Payment may be made through the QParents portal using a credit card. Payment will be directed from the QParents portal to BPOINT where relevant outstanding invoice information may be selected.
- When paying by BPOINT, please use the Customer Reference Number (CRN) and invoice number printed on the invoice received from the school. If unsure of the CRN, please contact the school.
- Centrepay Deductions are available to pay the SRS fees. Use Centrepay to make regular deductions from your Centrelink payment. Centrepay is a voluntary and easy payment option available to Centrelink customers. Go to humanservices.gov.au/centrepay for more information on how to set up your Centrepay deductions.

Contact Us

For all queries regarding the SRS and its inclusions, please contact the school and arrange an appointment.

(07) 3869 7222

admin@brackenridgeshs.eq.edu.au

Please complete the SRS Fee Payment Arrangement Form and return to the school administration office by 27/01/2026.



Bracken Ridge State High School

SRS Fee Payment Arrangement Form



Section 1: Student Details

Student Name	
Student ID	
Year Level	

Section 2: SRS Category

SRS Category – Year 9 2026	SRS Fee Payable	Option Selected
2026 Student Resource Scheme <i>Subject Fees & Curriculum Charges Additional</i>	\$270.00	☐
Sport Fee (<i>as approved by P & C</i>) - if option chosen below:		
Summer Sport Season	\$30.00	☐
Winter Sport Season	\$30.00	☐
Recreation Sport Season	\$20.00 + venue hire	☐
Student Laptop Scheme (2024 – 2026) as per signed agreement		
Laptop ownership – <i>Final payment made end 2025 (Year 8). Please ensure all laptop fees are settled.</i>		
New enrolments – <i>Pro rata payments. Please speak to the Finance Officer in the front office.</i>		
Additional Subject Fees – Year 9 2026		
Food Specialisation	\$100.00	☐
Design Technology	\$100.00	☐
Additional Curriculum Charges – Year 9 2026		
Drama & Music – QPAC Excursion	\$60.00*	☐
English – In-School Performance	\$15.00	☐
Geography – Excursion	\$25.00	☐
History – Excursion	\$25.00	☐
Japanese – Excursion	\$30.00	☐
Non-Compulsory Fees – 2026		
Instrumental Music:		
Ensemble fee (all students)	\$50.00	☐
Instrument hire fee – if required	\$60.00	☐
Large instrument hire fee (baritone saxophone & tuba only)	\$15.00	☐
2026 Zenith Yearbook <i>Pre-ordered and payment to be finalised by Term 3</i>	\$35.00*	☐
Voluntary Financial Contribution (P & C Contribution) <i>Optional – with thanks</i>	\$40.00 Per family	☐
Chaplaincy Donation (Tax deductible) <i>Optional – with thanks</i>	\$25.00	☐
* Approximate cost		



Section 3: Payment Arrangement

Please select the preferred payment options:

Payment options	Instalments	Amounts	Option Selected
1. A single payment for the full year's fee <i>Due by the end of Term 1</i>	Instalment 1:	\$	☐
2. Term instalments (paid over the first 3 terms)	Instalment 1:	\$	☐
	Instalment 2:	\$	
	Instalment 3:	\$	
3. An instalment plan as negotiated with the school <i>Instalment plans must be paid off in 10 fortnights from start of payment</i>		\$	☐

Section 4: Return of the Participation Form

Parents are reminded to complete and return the SRS Participation Agreement Form when joining the scheme for the first time or opting in/out during the student's enrolment.

Have you completed and returned the SRS Participation Agreement Form? Yes ☐ No ☐

Please note if you choose to opt out of the SRS, you are still required to complete and return the Participation Agreement Form.

Section 5: Parent Signature

Parent Name	
Parent Signature	
Date	



STUDENT RESOURCE SCHEME INCLUSION COHORT FLATE FEE

YEAR 9 2026

In the table below is a detailed list of textbooks needed with approximate retail prices which has been itemised along with the cost of resources, equipment used for each individual subject.

GENERAL ITEMS	RESOURCE	TYPE	COST
School Diary		Owned	\$19.00*
Printing Credit		Owned	\$10.00
Computer Contribution Web Access Downloads		Hired	\$30.00

SUBJECT	RESOURCE	TYPE	COST
ENGLISH			
Resources, Equipment Cost [^] <i>(Please see over page)</i>		Used	\$15.00
Film/Novel (minimum of 1) – (Teacher's choice)			
Various Texts		Hired	\$15.00 - \$30.00*
Poetry text – choice from (Teacher's choice)			
Various Texts		Hired	\$25.00*
Play text – choice from (teacher's choice)			
Various Texts		Hired	\$20.00 - \$35.00*
Book of Short Stories			
Various Texts		Hired	\$25.00*
HISTORY			
Resources, Equipment Cost [^] <i>(Please see over page)</i>		Used	\$50.00
Assorted Resources		Used	\$30.00
MATHEMATICS			
Resources, Equipment Cost [^] <i>(Please see over page)</i>		Used	\$15.00
"Education Perfect" Program		Hired	\$30.00
SCIENCE			
Resources, Equipment Cost [^] <i>(Please see over page)</i>		Used	\$30.00
"Stile" Program		Hired	\$25.00
CIVICS & CITIZENSHIP			
Resources, Equipment Cost [^] <i>(Please see over page)</i>		Used	\$30.00
ECONOMICS & BUSINESS			
Resources, Equipment Cost [^] <i>(Please see over page)</i>		Used	\$25.00
DESIGN TECHNOLOGY			
Resources, PPR Safety Equipment Cost [^] <i>(Please see over page)</i>		Used	\$100.00
DIGITAL TECHNOLOGY			
Resources, Equipment Cost [^] <i>(Please see over page)</i>		Used	\$50.00
DRAMA			
Resources, Equipment Cost [^] <i>(Please see over page)</i>		Used	\$40.00
Multiple scripts		Hired	\$10.00
FOOD SPECIALISATIONS			
Resources, Equipment Cost [^] <i>(Please see over page)</i>		Used	\$100.00
GEOGRAPHY			
Resources, Equipment Cost [^] <i>(Please see over page)</i>		Used	\$40.00
Assorted Resources		Hired	\$30.00
HEALTH AND PHYSICAL EDUCATION			
Resources, Equipment Cost [^] <i>(Please see over page)</i>		Used	\$45.00
JAPANESE			
Resources, Equipment Cost [^] <i>(Please see over page)</i>		Used	\$60.00
Assorted Cultural Resources		Used	\$30.00
MUSIC			
Resources, Equipment Cost [^] <i>(Please see over page)</i>		Used	\$350.00
<i>Continued over page...</i>			



"Soundtrap" Program	Hired	\$9.00
VISUAL ART		
Resources, Equipment Cost^ <i>(Please see over page)</i>	Used	\$170.00

* **Approximate cost**

^ Resources, Equipment Cost

The types of items included in the "Resources, Equipment Cost" is equipment and materials, including consumables, provided for student use: -

- Additional text material
- Photocopying including class handouts
- Software, Internet access, videos
- **Science:** Experiment resources, specimens, organs for dissections, chemicals, glassware, microscopes & accompanying equipment etc.
- **Art:** Folder, paper, pens, paints, clay, glue, brushes, 3D Media, Printing inks, textiles, glazes, print making, all consumables sheets (2D – Painting/Drawing, 3D – Sculpture/Ceramics), assignment/criteria (Access – Library of various Art books), colour printing
- **Design Technology:** Consumable & non-consumable materials, workshop machinery & maintenance
- **Digital Technology:** Consumable & non-consumable materials, digital technologies & resources
- **Drama:** Class costumes, props, set and technology
- **Food Specialisations:** Access to Kitchen appliances, utensils, ingredients, recipe books etc. Demonstrations and cooking.
- **Music:** CDs and scores, instrumental access/maintenance, instruments, technology and software, performances. Please contact classroom teacher for list of relevant instruments prior to purchasing.
- **Japanese:** Cultural activities, calligraphy paper, brush & ink, origami paper

