

Bracken Ridge SHS P&C



General Meeting Minutes - Tuesday, 4th May 2021

Opening time – 6.05pm

Location – Resource Centre, BRSHS

Attendees – Cate Brickell, Heather Palmer, Kelly Beil, Lauren Heitbaum, Claire Chadwick, Ross Bailey, Lachlan Boyes, Metesha Cox, Tim Forrest, Gaye Hallam, Lynn-Maree Cunningham

Draft minutes and reports were emailed to members with the agenda prior to the meeting.

| Item | Agenda Item | Presenter |
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| 1 | Acknowledgment of Country | Ross Bailey |
| 1 | Welcome and apologies Welcome to all members joining us tonight, thank you for taking the time to participate in our meeting. Apologies – Kylie Taylor, Regina Garrick, Jo-Anna Apelt | Cate Brickell |
| 2 | Confirmation of previous minutes Motion – That the new format of the minutes is accepted. Moved – Heather Palmer Seconded – Lynn-Maree Cunningham MOTION CARRIED Motion – That the minutes be confirmed as a true and accurate reflection of the meeting held. Moved – Claire Chadwick Seconded – Lachlan Boyes MOTION CARRIED | Cate Brickell |
| 3 | Guests - None | |
| 4 | Business arising from previous minutes a) Uniforms b) Purchase and installation of new equipment for tuckshop including dishwasher, induction cooktop. Oven delivery is expected end of May. Quote for freezer – Cathy will follow-up. c) Computer not needed. d) Bridge2Ridge Singlets. Meeting to be announced. Looking to invite feeder primary schools. Lachlan & Tim will look at organising the sponsorship. e) Scholastic Online for bookclub is running. QKR currently selling tuckshop, hopefully next term will integrate uniform shop and Red Food Days. f) Coffee Shop for students next to uniform shop. | Cate Brickell |
| 5 | Correspondence In and Out – as tabled Motion – that the correspondence inward be received, and the correspondence outward be endorsed. And the new format presented is accepted. Moved – Unanimous. MOTION CARRIED | Lauren Heitbaum |
| 6 | Confirmation of Executive Decisions – as tabled a) Purchase of storage containers for the tuckshop b) Purchase of voice recorder c) Red Food Day | Cate Brickell |
| 7 | President's report – none presented | |
| 8 | Treasurer's report For Month ending 31 st March 2021 and Month ending 30 th April 2021 POS system needs to be upgraded. Looking at options that will integrate with Zero | Heather Palmer |
| 9 | Principals Report – as tabled Parent Teacher interviews went well. Survey to be sent out. | Ross Bailey |
| 10 | Chaplaincy report – none presented Father and Son Day fishing went well. | Committee Feedback |

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| 11 | <p>Tuckshop report – none presented. Looking at new suppliers of fruit and vegetables. Tim will investigate some contacts that he has.</p> | Cate Brickell |
| 12 | <p>Uniform Shop report – none presented. Half of the stock arrived, some is missing. Lisa is following it up with supplier</p> <p>Motion – To approve the Tuckshop and Uniform Shop reports Moved – Heather Palmer Seconded – Claire Chadwick MOTION CARRIED</p> | Cate Brickell |
| 13 | <p>General business – as tabled <u>Senior Legacy 2020</u> – Lachlan Boyes 2020 Seniors would like to continue production of their mural wall with student names. <u>Backyard Bonanza 2021</u> Sunday 24th October. Proposed idea to do Devonshire Tea with hospitality students. Will explore ideas on stall theme. <u>Student Disco Donation</u> Motion – P&C to provide a donation of sausages, onion, bread, and lollies. Moved – Tesh Cox Seconded – Lachlan Boyes MOTION CARRIED <u>Student Representation</u> Application to receive levy for P. Chadwick. Consensus was that we are happy to support the student, however we first need to draw up a policy regarding qualifying criteria and amounts for the various tiers of support. Follow-Up – Cate and Lauren to investigate recommended policy terms. <u>Uniform Shop Refurb</u> Will seek quotes to remodel to increase the number of change rooms and efficiency of space in the Uniform Shop. <u>Bins for Recycling Cans</u> Cans in the bins were stolen when out for delivery. Provisions for extra security to be investigated. <u>Pass Payment for Crimsafe</u> Motion – To approve payment for Crimsafe installation in tuckshop. Work is completed. Moved – Lachlan Boyes Seconded – Kelly Beil MOTION CARRIED <u>Instore Account at Woolworths</u> Motion – To open an account at Morayfield and Caboolture, and close the account at Taigum. Moved – Ross Bailey Seconded – Gaye Hallam MOTION CARRIED</p> | Cate Brickell |
| 14 | <p>Applications for membership None</p> | Lauren Heitbaum |
| 15 | <p>Minutes ratified by chairperson I hereby verify the accuracy of the minutes as accepted by the Association Date 06/05/2021</p> <p>_____</p> | |

Next meeting

General – Tuesday 15th June @ 6pm, Resource Centre

Meeting closed 8.05pm