



Bracken Ridge
State High School

Strive to accomplish

Enrolment at Bracken Ridge State High School
Year 7 in 2023

Please complete the following Expression of Interest Form when enrolling your child at Bracken Ridge State High School. Completion of this form does not constitute enrolment into BRSHS.

Check if you are in catchment

Bracken Ridge State High School has an Enrolment Management Plan in place, which sets out the conditions under which students are enrolled. Check if you are in our catchment through the following map:

1

<https://www.qgso.qld.gov.au/maps/edmap/>

Out of catchment applications – you can still apply if you are out of catchment. In catchment applications are prioritised first. We encourage you to apply as soon as applications open, as there may be a waiting list.

2

Complete the following **'Expression of Interest'** form

Check you attached all the **Required Documents**

Please attach the following supporting documentation:

1

Students Birth Certificate
(original must be sighted at our office)

2

Proof of Australian Citizenship
(if both parents are born overseas)

3

3

Student's most recent report card

4

Student's NAPLAN results
(Year 3 and Year 5)

5

In catchment applications (Proof of Residency)

One of the following:

- Current lease agreement, or
- Rates notice, or
- Unconditional sale agreement

&

One of the following:

- Utility bill (electricity or gas etc.) showing the same address and parent's/legal guardian's name(s)

Please be advised, enrolment interviews will only be scheduled once all application forms and requested documentation have been provided to the Enrolments Officer.

Submit your application

Applications are open from Tuesday 5 October 2021 (Week 1, Term 4).

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In person
Bracken Ridge SHS



Email
2023@brackenridgeshs.eq.edu.au



Mail - Bracken Ridge SHS
PO Box 204 Sandgate QLD 4017

Attend an Enrolment Interview

Once we have received your Expression of Interest and all required documentation, our Enrolment Officer will organise a group enrolment interview time. Enrolment interviews commence in Term 2.

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- You will receive your confirmation of enrolment at the interview
 - A parent/guardian will need to be present with the student at the enrolment interview.
 - If your student has specific requirements or concerns, you can arrange a One on One interview with our Head of Department Junior School or Head of Special Education Services.
- Please notify our Enrolments Officer if you wish to arrange an additional interview.



Student Details

Surname	Given Name	Gender (M/F)	Date of Birth	Current School and Year Level
Are you enrolling any other students from the same family? (Please list the students full names and complete a separate form for each child)				

Parent / Guardian Details

Surname	Given Name	Relationship to student	Phone Numbers	Email Address
			M:	
			H:	
			W:	
			M:	
			H:	
			W:	

Current permanent residential address of student

Street Address	Suburb	Postcode

Does the student reside in the BRSHS catchment area? Yes No

Schooling History

Name of current (or previous) school	Phone number of current school	Current (or former) teachers name

Additional Information

Current sibling at BRSHS? (Yes/No)	If yes, name/s and year level of sibling:

Does the student require specific educational needs? (Including learning support) Yes No

If yes, please provide details:

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Additional Information

Student born in Australia? Yes No

If no, please provide the following information:

Student visa / citizenship status (please provide documentation)	Date of arrival in Australia

Students within catchment

Any student, whose principal place of residence is within the school's catchment area/s, is (subject to the Education (General Provisions) Act 2006) entitled to enrol at the school. The school Principal will reserve places for students who move into the catchment area throughout the school year.

Parents or legal guardians who wish to enrol their child at the school will need to demonstrate that the student's principal place of residence is within the catchment area. Current proof of residency at the address indicated can be provided by way of one of each of the following: **one primary source** (a current lease agreement, or rates notice, or unconditional sale agreement) and **one secondary source** (a utility bill - electricity or gas etc., showing the same address and parent's/legal guardians name).

If the Principal is not satisfied that the documentation provided by an applicant demonstrates adequately that the address stated is the students principal place of residence, then the principal may request further sources of proof of residence, such as an additional utility bill (e.g. water) showing the same address.,

In some circumstances, the Principal may also request a properly sworn Statutory Declaration from the enrolling parent or legal guardian attesting that the student's principal place of residence is the place nominated in the enrolment application. Applicants should note that a false statement/assertion about the student's principal place of residence may amount to an offence and you may be reported to the police. The school Principal may repeal a decision to enrol a student in such circumstances.

Out of catchment application.

Enrolment of students from outside the local catchment area is restricted to ensure that the total current and forecast enrolments do not exceed the student enrolment capacity. This school can only enrol out of catchment students if there is sufficient spare capacity after reserving places for students who move into the catchment during the year; and after taking into account the school's projected future enrolment growth. Out of catchment students applying for enrolment at this school are placed on a waiting list and assessed in order of receipt. Contact will be made with parents/ guardians to notify the result of this assessment.

Required Documentation:

1. Child's Birth Certificate (with official translation if necessary)	Our office needs to sight your child's original Birth Certificate. If you have previously had your child's Birth Certificate sighted at a State Primary school, there is no need to complete this step.
2. Proof of Australian Citizenship If one parent was born in Australia, proof of citizenship is not required.	If both parents were born overseas, the child's birth certificate must be accompanied by ONE of the following documents: <ul style="list-style-type: none"> • Australian or New Zealand passport (of student NOT parent); OR • Australian Citizenship Certificate (of student OR parent); OR • Appropriate Visa
3. School reports	Please provide both of the following: <ul style="list-style-type: none"> • Child's most recent report card • Child's NAPLAN results
4. Proof of residency (in Catchment students only)	Please provide both of the following: <ul style="list-style-type: none"> • One primary source – a current lease agreement, or rates notice, or unconditional sale agreement, and • One secondary source – a utility bill (electricity or gas etc.), showing the same address and parent's/legal guardians name

Signature:

Date: